

MINUTES OF THE PAVILION MANAGEMENT BOARD OF THE 7TH
DECEMBER 2010

PETERLEE TOWN COUNCIL
THE MINUTES OF THE MEETING
OF THE PAVILION MANAGEMENT BOARD
HELD IN THE WILLIAM JEFFREY ROOM, THE PAVILION, PETERLEE
ON TUESDAY 7TH DECEMBER 2010

PRESENT: COUN D LANGAN (CHAIR)

Messrs: J Hardy, D Milsom, W M Jeffrey & R Huitson

User Groups:-

Mrs Collins	Quilters
Mr R Laverick	Rugby
R Simpson & J Pratt	Cricket

53. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Mrs V Cusworth and Mr P Sutherland.

54. THE MINUTES OF THE LAST MEETING HELD ON THE 2ND NOVEMBER 2010 AND SPECIAL MEETING OF THE 9TH NOVEMBER 2010, a copies of which had been circulated to each Member, were approved, subject to an amendment to read Club Mark Gold Award rather than Goldmark Standard.

It was reported that it had been agreed the bar was to be open on Christmas Day.

55. REPORT OF FACILITIES MANAGER

The Facilities Manager report had been circulated to each Member. The report gave progress on the following items:-

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forthcoming bookings; concessionary use granted (by pavilion) update; punter's club; pavilion Christmas opening times; staff training – food hygiene course, Pavilion usage figures for October – early December, bar takings for November 2010 and the Newsletter. The Manager reported that tickets were on sale for New Year's Eve at £3.00 per ticket.

RECOMMENDED that the information contained in the report be noted.

56. REPORT OF THE SPORTS DEVELOPMENT OFFICER

The report of the Sports Development Officer had been circulated to each Member. The report gave progress which included the following items:-

funding raised from the Peterlee Sport Relief Mile a total of £3,217.69 which was a positive sum for a first time event; Half Term Activity Programme; Drumming Workshop; Paces Christmas Party; Events; Youth Project; Update on Kickz Project Launch; Luncheon Club Christmas Lunches and the PACES Social Sessions. Details were also circulated giving the Luncheon Club income and Sports Development Income.

With the Friends of Helford Road Community, the Board were asked for any suggestions on how to take this Group forward. It had been suggested that the Friends Group be combined with the Passfield District Community Association and it was agreed that the Sports Development Officer attend a future meeting of the Association and feedback to a future meeting of this Committee.

Further to a previous meeting as assessment had been made of the number of notice boards and storage facilities required and associated costs were circulated at the meeting. In considering this matter Mr Simpson offered to see if there was any equipment from Shotton Hall School which could be purchased to meet this need. **RECOMMENDED that Mr Simpson contact the Sports Development Officer if it was possible to obtain equipment and should this not be possible, three prices be obtained for**

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each of the items and these costs be considered at a future meeting of the Finance and General Purposes Committee.

A request was made to invest in a folder for advertising activities relating to The Pavilion. The folder would house all the Pavilion's leaflets including information on PACES, on all community and sports groups, function rooms and hire charges and Town Council events.

RECOMMENDED prices be obtained and this be reported to a future meeting.

In considering future proposals members of the Management Board were asked for items that they felt should be considered within the budget setting process. Mrs Collins suggested the purchase of back up heating. It was agreed that this was an item that could be hired in as and when necessary, which would be more cost effective.

57. REPORTS FROM THE USER GROUPS

(a) Rugby

The representative advised that everything was going well with the Club and that the touch rugby was doing very well, despite the restricted use/activity with the inclement weather. **RECOMMENDED that the information given, be noted.**

(b) Quilters

The representative had nothing to report to the meeting.

RECOMMENDED that the information given, be noted.

(c) Cricket Club

A copy of a proposal from Peterlee Cricket Club was circulated at the meeting. This was to make an application for funding towards an enclosed

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outdoor batting and bowling practice area to be located at Helford Road. PCC were asking for support and permission from the Town Council before applying for funding. As detailed in their proposal PCC confirmed that as they do not own or lease the land on which the practice area would be located, in order to make a funding application to any source, their application would need the express permission of the Town Council.

Mr Pratt gave a summary of the proposal and explained that the Club was growing in capacity and had amore varied age range and needed much more flexibility for practice and the current equipment was proving a real barrier to achieving effective practicing. He asked for consideration of the proposals put forward.

Following discussion it was **RECOMMENDED that this proposal be considered further at the next meeting of the Parks & Cemetery Committee to be held on Monday 13th December 2010.**

58. PETERLEE YOUTH CLUB

The Council's representative on this body explained that they had been approached with a booking that they could not accommodate. He had signposted the organization to The Pavilion as an alternative venue.

RECOMMENDED that the information given, be noted.

59. DATE & TIME OF THE NEXT MEETING

RECOMMENDED that the next meeting be held on Tuesday 11th January 2011.

In closing the meeting the Chairman thanked the user groups, clubs and staff for their support and hard work in helping this new facility grow from strength to strength for the benefit of the people of the Town and its community and gave his compliments of the Season.