

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE

HELD ONLINE USING VIDEO CONFERENCING TECHNOLOGY

ON MONDAY 21ST JUNE 2021 at 6.30PM

PRESENT:- COUN M A CARTWRIGHT (CHAIR)

Mesdames:- K J Duffy, D Quinn, J Black, S Simpson & M McCue

Messrs:- R Burnip, B Fishwick, M Sanderson, D Hawley & G Johnson

1. Apologies for Absence

Apologies for absence were offered to the meeting and accepted from Councillors K Liddell, K Hawley, E Watson, T Duffy, A Laing, D Howarth, R Moore and S McDonnell.

2. To receive declarations of interest

Members were reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. None were offered. **RESOLVED the information given, be noted.**

3. To approve the minutes of the previous meeting

RESOLVED the minutes of the previous meeting of the Resources Committee on Monday 8th February 2021 be confirmed as a true and correct record.

4. Updated Policy

RESOLVED the updated Staff Maternity Policy, with the only amendment being to the level of maternity allowance, be approved and adopted immediately.

5. Review of the Effectiveness of the Council's System of Internal Control for the 2020/21 Financial Year

Member received a report from the Town Clerk on the review of the Effectiveness of the Council's System of Internal Control for the 2020/21 Financial Year.

RESOLVED the contents of the report be noted and approval be given to the review of internal systems of control for the 2020/21 financial year.

6. 2020/21 Financial Year – End of Year Budget Summary Report

Members received a report from the Town Clerk on the budget outturn for the 2020/21 financial year.

RESOLVED the contents of the report be noted and the Councils 2020/21 budget out turn position.

7. Development of a Medium Term Financial Plan

Members received a presentation from the Town Clerk on the development of a 4-year Medium Term Financial Plan, (MTFP), for the Town Council, and considered the initial 'big questions' to be addressed as part of the Medium Term Financial Plan process.

Following discussions it was **RESOLVED the Resources Committee be convened every month to consider and discuss the MTFP with the Clerk providing updates on specific costs ie the cost of repairs to buildings, the Committee to decide in which priority they wish to discuss issues.**