

MINUTES OF THE PETERLEE SHOW COMMITTEE OF THE 30TH
APRIL 2009

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE SHOW
COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE

ON THURSDAY 30TH APRIL 2009

PRESENT: R KYLE (CHAIR)

Mesdames: L Wood, J I Measor & M Milsom

Messrs: J Hardy, D Milsom, R Huitson, C Austin, W
M Jeffrey, H Bennett MBE, D Langan, R Jones
& C J Metcalfe

Representatives:

Ms D Coates	Arts & Crafts Marquee
Mr W Wilson	Camcorder Club
Mr L Measor	Peterlee Youth Football
Mr S Walton	Round Table
Ms C Raine	Hays Travel
Ms H Taylor	Hays Travel
Mrs L Davison	Jazz Band

**MEMBERS WERE REMINDED OF THE NEED TO
DISCLOSE ANY INTEREST PREJUDICIAL OR
PERSONAL IN ACCORDANCE WITH THE CODE OF
CONDUCT.**

PRIOR TO THE START OF THE MEETING THE CHAIRMAN
ASKED FOR A MINUTES SILENCE FOLLOWING THE
PASSING OF MR ARTHUR ARMSTRONG, A VALUED
MEMBER OF THE SHOW COMIITTEE.

THE LEADER ADVISED THAT A WREATH HAD BEEN
SENT ON BEHALF OF THE MAYOR, MEMBERS, OFFICERS
& SHOW COMMITTEE.

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7. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors J Black, C Robbins, G Cowie, S McDonnell, V Price, A Pennell and Owen Smith.

8. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were adopted, subject to Councillor L Wood being recorded as being in attendance.

10. THE REPORT OF THE SHOW CO-ORDINATOR

A copy of which had been circulated to each Member, was considered. Items included were as follows:-

a) Trade/Arts & Craft Stalls

A letter had been received from a lady asking if she could have a stall at the Show to promote her new business 'Celebration Cakes For All Occasions'. She would have a display of her cakes and maybe sell samples of her cakes and cake toppers.

RECOMMENDED that this request be agreed and a booking be taken for the Arts & Crafts Marquee, on the understanding that this was for display purposes only and no samples or sales would be made.

FURTHER RECOMMENDED that any similar requests be treated in the same manner.

b) R.A.F & Navy

Confirmation had been received that the RAF would be attending with a recruitment van on the 2 days of the Show; unfortunately the Navy could not attend. The Organiser intended to make a request in August 2009 for next years Show. **RECOMMENDED that the information given be noted and this course of action followed.**

c) Fairground

A letter had been sent to Darren Noble as agreed at the last meeting, a copy of which had been circulated to each Member. The Co-ordinator confirmed that she had sent a further letter requesting copies of the fairground lay out, insurance documents, food hygiene certificates etc, and that she was to arrange a further site visit with Darren Noble. Members asked that the Co-ordinator insist on all of the items given in correspondence being complied with and during discussions suggested

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for future years a “bond” be paid by the Fairground Organiser for their attendance at the Show.

RECOMMENDED that these issues be discussed further with Darren Noble at a meeting, with the Clerk and Chairman also in attendance.

d) Community Life Marquee

A meeting had been held with Robin Crews from Durham County Council who had agreed to organize the Community Life Marquee this year.

RECOMMENDED that the information given, be noted.

e) Football Tournament

There was a meeting organized with the Co-ordinator, John Harding and Les Measor on Tuesday 28th April to discuss the football tournament.

It was reported that there was no cash sponsor for the Sunday, and unless one came forward this would not go ahead, (approximately £400 was needed to cover the organization costs). The representative of the Round Table suggested that the Organiser write to the Round Table with a request for their support. Arrangements for the Saturday Competition were all in place.

RECOMMENDED that action as suggested be taken.

11. INDIVIDUAL EVENTS ORGANISER’S VERBAL REPORTS

(i) Arts & Crafts

The Organiser advised that the Information Centre were now taking reservations for the Voluntary Organizations Marquee and 15 had been received for Saturday and 5 for Sunday. A mail shot was to be sent out to the past craft fayre and table top clients and she offered any other Organiser the opportunity to have information included in the mail shot. The Parade Marshall asked if something could be included on the Parade.

RECOMMENDED that the information given be noted.

(ii) Round Table

The Organiser confirmed that tenders were to go out shortly for the printing of the brochure and approaches were being made to possible advertisers.

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RECOMMENDED that the information given, be noted.

(iii) Camcorder Club

All arrangements were in hand but the representative did ask what the arrangements were being made for the Saturday night filming of the Bands. He was assured that this would be considered further when the new build was complete.

RECOMMENDED that this issue be considered further at a future meeting.

(iv) Parade

The Parade Marshall advised that she was to meet with the Deaf Club and was trying to get a Chinese Dragon to take part in the Parade.

RECOMMENDED that the information given, be noted.

(v) Junior Football Event

The Organiser confirmed that he was trying to attract more sponsorship for the event.

RECOMMENDED that the information given, be noted.

(vi) Hays Travel

The representatives had nothing to report.

RECOMMENDED that this be noted.

(vii) Horticulture Marquee

It was asked if any contact had been made/received from the Organiser. It was confirmed that none had been made.

RECOMMENDED that contact be made as soon as possible.

(viii) Archery

It was suggested that the Co-ordinator make contact with the Archery Club.

RECOMMENDED that the information given, be noted.

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12. RESOLUTION TO EXCLUDE THE PRESS AND THE PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING
ITEMS TO BE DISCUSSED THE COMMITTEE PASSED THE
FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES
(ADMISSIONS TO MEETINGS) ACT 1961 AND THE LOCAL
GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

13. SHOW CO-ORDINATOR'S REPORT

Details of the amounts offered for the provision of goods/services and
supplies were detailed in the report.

(i) SKIPS

Quotations had been requested from 11 companies.

**RECOMMENDED that the tender from Company A as detailed in
the report and covering papers, be accepted.**

(ii) CATERING

Ice Cream

Tenders were requested from 4 companies for 2 ice-cream vans for both
days of the Show.

**RECOMMENDED that the tender from Company B as detailed in
the report and covering, be accepted.**

Sweet Concessions

Tenders were requested from 4 companies.

**RECOMMENDED that the tender from Company B as detailed in
the report and covering papers, be accepted.**

Speciality Food Only Concessions

Tenders were requested from 6 companies.

The Co-ordinator had sourced further possible companies and tenders had
been sent to them to be returned by 13th May 2009.

RECOMMENDED that further tenders be awaited.

The Co-ordinator had contacted other smoothie bars but as yet no further
tenders had been received.

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RECOMMENDED that the Smoothie Bar tender received be accepted.

iii) ENTERTAINMENT

Main Arena

The Knights of the Damned were already booked when contact was made and so an alternative the Rockin Horse Stunt Team at a cost as detailed in the report, had been booked.

RECOMMENDED that endorsement of the action taken, be given.

Bands

Having made investigations regarding booking “The Note” to play on the Saturday night of the Show, the Co-ordinator was informed the cost would be approximately doubled that indicated at the Show meeting. Following consultation with the Chairman of the Show Committee and Leader of the Council, the Co-ordinator has booked the following local band ‘The Inspiration’ and Central Park were playing at the cost detailed in the report.

RECOMMENDED that endorsement of the action taken in consultation with the Chairman, be given

Fairground

The Co-Ordinator had spoken to Darren Noble about the free rides on the Friday afternoon for the special needs children, he said they would open early at 3.30 until 5.00pm for them and also give them free candy floss if the Town Council would keep the rent to the same as last year.

RECOMMENDED that this offer be refused.

iv) SPONSORSHIP

Hays Travel had confirmed that the sponsorship money had been authorized by their Head Office for the amount of £500.00 towards the Dog Show. The Co-ordinator had also received 2 letters back from companies donating prizes. Further letters had been sent out to local dog grooming parlours and vets etc The Leader of the Council expressed, on behalf of the Council and the Show Committee their gratitude for Hays support, especially in the light of the current financial climate.

RECOMMENDED that the information given, be noted.