

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE SHOW
COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE

ON THURSDAY 27TH AUGUST 2009

PRESENT: COUN R KYLE (CHAIR)

Mesdames: L Wood, M Milsom, J I Measor

Messrs: J Hardy, T Jones, C Austin, H Bennett MBE, W M Jeffrey,
G Cowie, D Milsom, D Langan, J Alvey, R Jones, E W Hall & C
Robbins

Representatives: V Price – Dog Show
C Raines & H Taylor -HaysTravel
T Stephenson – Horticulture
L Measor – Football Tournament
A Pennell – St Johns Ambulance
O Smith – Radio Hams
W Wilson – Camcorder Club
L Wilkinson - Archery
S Walton – Round Table

**MEMBERS WERE REMINDED OF THE NEED TO
DISCLOSE ANY INTEREST PREDJUDICIAL OR
PERSONAL IN ACCORDANCE WITH THE CODE OF
CONDUCT.**

34. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of
Councillor S McDonnell.

35. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were adopted.

36. THE SHOW CO-ORDINATOR'S PROGRESS REPORT
Traffic Management and Road Closure

Meetings held been held as detailed in the report as well as with the Police who confirmed that they would take part in the Walking Parade.

RECOMMENDED that the information given, be noted.

Football Tournament

Details were given on progress with the arrangements for this event. The Co Ordinator advised that she had problems in sourcing water for this and the Fun Run, although Asda in Leeds had advised that they may be able to help. The Round Table representative offered to provide the water if this was not possible and to provide oranges for the football tournament. The Co Ordinator advised that it was hoped Dick Malone would be on site during the tournament and would carry out the presentation.

RECOMMENDED that the information given, be noted.

Fun Fair - Free Rides

Nobles had also been in touch regarding siting of inflatables. It was reported that these could be accommodated but only in areas to be specified by the Co Ordinator.

RECOMMENDED that the information given be noted and the action taken by the Co-Ordinator of not allowing Nobles to provide a bungee jump ride, be endorsed.

Sun Fm & Battle of the Bands

Nobles & the bungee jump stall holder had promised free ride tickets that could be given out as small prizes by Sun FM on the stage. It was asked if the Chairman could assist with the judging of the Competition.

RECOMMENDED that the Chairman along with Councillor Curtis, if available, assist with the judging of the Battle of the Bands Competition.

Parade

It was hoped the Fire Brigade would take part in the Parade. It was agreed it would not be possible for Hays Travel to give out balloons along the route as this was not allowed.

RECOMMENDED that the information given, be noted.

Fire Brigade

It was reported that the Fire Brigade would be sited at the top of the field to allow the car park to be available for use by civic guests.

Main Stage, Lighting & PA

The Co Ordinator asked for any special requirements from individual event organisers at the meeting.

Asda

The Co Ordinator advised that Asda wanted to be involved and had asked if they could have a stand and give out leaflets, flyers and samples of food promoting healthy eating.

RECOMMENDED that Asda be invited to have a stand to promote the store but they not be allowed to give out any type of food sample.

Hospitality & Visitor Passes

It was confirmed that food and refreshments would be provided in The Pavilion over the weekend for invited guests and Event Organisers. This would be done on a ticket only basis, issued in advance, as the building would also be open to the general public. The Co-Ordinator asked for each Organiser's requirements at the meeting. Visitor passes would also be issued in a similar fashion.

RECOMMENDED that all individual event Organisers advise the Co-Ordinator of their requirements.

37. INDIVIDUAL EVENTS ORGANISER'S VERBAL PROGRESS REPORTS

a) Parade

The Parade Marshall was still awaiting confirmation of the availability of the Chinese dragon. Walkers had offered to assist with fancy dress outfits and props that they had used previously. The Mayor confirmed he was to walk in the Parade. The Parade

Marshall asked for consideration of the prize money and categories and she offered to provide two cuddly toys as prizes.

RECOMMENDED that the Parade be judged in three categories; 0-5years old, (who would win a cuddly toy); 5-15 years and 16 and over, (prize money).

b) Round Table

The representative advised that the Show Guides were to be distributed and he asked for any locations that the Committee wished for it to be distributed over and above the regular spots. The Round Table were also to sell glow in the dark novelties as in previous years.

c) Camcorder Club

The representative reported that the Club were ready for the Show but asked for clarification as to where they could set up and film on the Saturday evening. The Chairman advised that to the front of the Pavilion was to be set out with tables and umbrellas and would be an excellent vantage point for filming.

RECOMMENDED that the information given, be noted.

d) Dog Show

The Organiser advised that arrangements were in hand.

RECOMMENDED that the information given, be noted.

e) St. Johns Ambulance

The Representative advised that arrangements were in hand, it was asked that the disabled ramp as supplied at last years Show, be provided again and asked for an assurance that the sectional building to be used was low and near to the ground. The Co-Ordinator confirmed that it was. The representative also reported that a first aid point was to be set up for the Saturday evening.

RECOMMENDED that the information given, be noted.

f) Radio Hams

The Representative advised that there were no problems.

RECOMMENDED that the information given, be noted.

g) Hays Travel

The representatives confirmed that everything was in hand.

RECOMMENDED that the information given, be noted.

h) Horticultural Show

The Organiser advised that he had an offer from a lady who showed last year to do a fuchsia display and the Committee agreed that this would be excellent. He was to have a heaviest onion section and asked if anyone could help out with finding scales that could be used. A member of the Committee said he may be able to help. A donation had been received from the UNITE of £100.00 and following discussion it was agreed that as the schedules had already gone out, this be used to boost the prize money on the lower sections where the prize money was low.

RECOMMENDED that the donation from UNITE be used as indicated.

i) Archery

The Representative advised that everything was in order and asked if assistance could be given with picking the arrows and nets up on the Saturday morning of the Show. It was explained that this would need to be done before the road closure was in force so it was asked that this be done at around 8.30am. The St Johns offered to store the carpets.

RECOMMENDED that the information given be noted and the equipment be picked up as indicated.

j) Arts & Crafts

The Organiser advised that arrangements were in hand. The number of craft tables was a little down on previous years and she hoped this would increase nearer the time of the Show.

RECOMMENDED that the information given, be noted.

k) Football Tournament

The Organiser reported that the letters had gone out and arrangements were in hand for the event.

RECOMMENDED that the information given, be noted.

38. THE MAYOR'S PROGRAMME

Organizers were asked to advise the Mayors Secretary of their requirements for the Mayor to attend their event/prize giving as soon as possible. Several advised of their needs at the meeting.

RECOMMENDED that the information given, be noted.

39. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE ITEM TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PERSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS)ACT 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

40. GROUND GUARDS

The Co-Ordinator asked for consideration of whether or not she should order ground guards for use at the event. She outlined the prices to hire and to purchase the equipment outright. Following discussion, it was **RECOMMENDED that the Co-Ordinator along, with the small Show Working Party, be given plenary powers to determine nearer the date of the Show if this equipment was necessary and place the order to hire, if required.**