

MINUTES OF THE SHOW MEETING OF THE 25TH MARCH 2010

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE SHOW COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE

ON THURSDAY 25TH MARCH 2010

PRESENT: J ALVEY (CHAIR)

Mesdames: J I Measor, L Wood & S McDonnell

Messrs: R Kyle, H Bennett MBE, R Curtis, D Langan,
G Cowie, C Robbins & C Austin

Representatives:

L Davison	Jazz Band
V M Price	Dog Show
D Coates	Arts & Crafts
W Wilson	Camcorder Club
A Pennell	St John Ambulance & Peterlee Radio Club
L Measor	Football Tournament

**MEMBERS WERE REMINDED OF THE NEED TO
DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL
IN ACCORDANCE WITH THE CODE OF CONDUCT.**

20. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillors M Milsom, (hospital), D Milsom, (caring), W M Jeffrey, (hospital), R Jones, (caring), C J Metcalfe, (Mayor's duties), J Hardy, (family bereavement) and J Chandy, (Round Table).

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21. THE MINUTES OF THE LAST SHOW MEETING a copy of which had been circulated to each Member, were adopted.

Matters Arising

- (i) Minute Number 19 (f) – Provision of Stage Entertainment

Several Members expressed their concern on the reputation of one of the bands booked to perform. **RECOMMENDED that the Deputy Town Clerk make investigations into this matter and liaise with the Chairman and Co-Ordinator on her findings.**

- (ii) Minute Number 19(g) Provision of Children's Entertainment

The Co-Ordinator advised that she had checked the CRB web site and reported if a person was self employed they were unable to apply for a CRB check. They would need to apply through an organisation or agency. **RECOMMENDED that the Town Council arrange for the CRB check for Mr Burgess on a recharge basis, (£50.10).**

22. THE REPORT OF THE SHOW CO-ORDINATOR, a copy of which had been circulated to each Member, was considered. Items included were as follows:-

INVITATIONS TO ATTEND

Invitations to attend had been sent to the Army, Navy, Police and Fire Service to make them aware of the dates for 2010, and seeking confirmation of their attendance. The Army had been in touch and confirmed their attendance. A meeting would be held to confirm arrangements and show them the new layout.

RECOMMENDED that the information given, be noted.

WELLBEING MARQUEE

DOG SHOW

The licence had arrived from the Kennel Club for the Companion Dog Show.

RECOMMENDED that the information given, be noted.

FOOTBALL TOURNAMENT

A meeting had been held to discuss the Football Tournament. It had been agreed that 6 schools would be invited to take part in the tournament from Peterlee and local villages. Letters would be sent to the children to inform them of the dates. There will be 2 mini tournaments, Wednesday 26th May, Wednesday 14th July and one training day, Wednesday 1st September before the main tournament on Saturday 4th September.

RECOMMENDED that the information given, be noted.

COOKERY DEMONSTRATION

A meeting had been held on Monday 1st March with Barbara Chrisp from the Cabbage Patch to discuss the possibility of holding a healthy eating cookery demonstration in the Community Life Marquee. Barbara wants to demonstrate how easy it is to make healthy meals, get children involved in making fruit salads and also give out recipe cards to the public. She asked if she could charge for the samples of food prepared and cooked to cover the cost of what she is using. I have asked her to send me a letter of what her requirements would be and list all of the above to enable it to be discussed at this meeting.

She is also working with East Durham Trust and food co-operatives, and Oceana, (a rental property company to which she provides fruit and vegetable baskets). Both would like to promote within the Community Life Marquee.

RECOMMENDED that four tables be reserved and paid for this activity with no sales of food or fruit or samples being allowed.

FUNFAIR

Confirmation from Mr Colin Noble Snr. that the Funfair plan had been passed by the Showman's Guild Committee for the 2010 Show.

The Co-ordinator advised that she was still waiting to meet with the Police to confirm the arrangements.

RECOMMENDED that the information given, be noted.

CIRCUS AREA

A member of the Festival Circus Team had visited the site where the Circus was to be situated on Helford Road Playing Fields to ensure the ground was suitable.

RECOMMENDED that the information given, be noted.

23. **INDIVIDUAL ORGANISER'S REPORTS**

(a) **Arts & Crafts**

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The Organiser reported that forms had been sent out and some returns had already been made.

RECOMMENDED that the information given, be noted.

(b) Camcorder Club

The Representative asked if the Co-Ordinator could find out if the Circus would be agreeable to short recordings of their show being made to be included in the Show DVD.

RECOMMENDED that the Co-Ordinator check this and advise the Camcorder Club accordingly.

(c) Companion Dog Show

The Chairman asked if a vet needed to be on site for the Dog Show. The Organiser confirmed that it was not a requirement of a Companion Dog Show. The Organiser asked if Hayes Travel were to sponsor the event again this year. The Co-Ordinator advised this had not yet been confirmed.

RECOMMENDED that the information given be noted and the Co-Ordinator contact Hays Travel regarding sponsorship.

(d) Parade

The Parade Marshall reported that a dance troupe that were taking part in a West End Show in Newcastle had expressed an interest in taking part in the Parade.

RECOMMENDED that the information given, be noted.

(e) St John Ambulance

The Representative advised that all arrangements were in hand.

RECOMMENDED that the information given, be noted.

(f) Radio Club

The Representative asked if consideration could be given to their location in terms of noise from the Fairground. The Co-Ordinator asked to meet with the representative to discuss this further.

RECOMMENDED that the location of the Radio Club be agreed with the Co-Ordinator.

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(g) Football Tournament

Total Sports were to sponsor the t-shirts and asked if it would be possible to have an advertising banner put in place at the Show; they also intended putting a team in for the It's a Knockout Competition. A Local Member advised that he hoped to be able to secure sponsorship from two tiling companies for this event.

RECOMMENDED that the information given, be noted.

(h) Horticulture Marquee

The Organiser reported that he would like to put several classes back into the schedule and was currently working on proposals with a colleague. He was also seeking sponsorship and would report on his progress with both items to the next meeting.

RECOMMENDED that further progress be awaited.

(i) Jazz Bands

The Representative reported that there were problems with the bands and she was unsure of how many bands would be able to take part. She hoped to be able to advise on this situation at the next meeting.

RECOMMENDED that progress be awaited.

24. RESOLUTION TO EXCLUDE THE PRESS & PUBLIC
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

25. THE REPORT OF THE SHOW CO-ORDINATOR, a copy of which had been circulated to each Member, was considered. Details of the amounts offered for the provision of goods/services and supplies were detailed in the report.

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(i) BUNGEE RIDES

A Local Member expressed his concern at how this matter had been dealt with and reported.

The Co-Ordinator explained why, in this instance this ride had been put out to tender. Company B was the company who had come to the Show for the last few years. Company A rang and enquired about the space.

Prices were requested from 2 companies.

RECOMMENDED that the quotation from Company A, TS Leisure Services from Sunderland, be accepted.

(ii) STAFF & VOLUNTEERS MEALS

Consideration was given to the hospitality offered during the weekend of the Show.

Following discussion, it was **RECOMMENDED:-**

- (i) **Hospitality be provided for civic guests and sponsors on the Saturday of the Show;**
- (ii) **staff & volunteers, where appropriate, be given a meal voucher to use at one of the food vans on site;**
- (iii) **The Co-Ordinator liase with the Chairman & Town Clerk on those that would be issued with vouchers;**
- (iv) **the café area be utilised for refreshments, tea and coffee, for guests and volunteers;**
- (v) **hospitality be offered for sponsors, judges, and volunteers on the Sunday.**

(iii) PAINT BALL RANGE

The Co-Ordinator advised she had received a request for the price of a space 8m x 7m at the Show for a paint ball range. It was for all ages including disabled people. The cost for 15 shots was £3.00 and for 30 shots was £5.00.

Members asked that further investigations be made into this request as to where she had been before and the return from other similar activities.

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RECOMMENDED that this be considered further at the next meeting.

26. STADT NORDENHAM

The Chairman reported that unfortunately the representatives from Nordenham were unable to accept the invitation extended to them to come to the Show due other engagements. Their thoughts and best wishes were with the Committee and the Town for an enjoyable Show.

RECOMMENDED that the information given, be noted.