

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE SHOW COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE

ON THURSDAY 29<sup>th</sup> JULY 2010

PRESENT: COUN J ALVEY (CHAIR)

Mesdames: L Wood, M Milsom & J I Measor

Messrs: C Watkins, R Curtis, D Milsom, R Kyle, C  
Austin, W M Jeffrey, G Cowie & R Huitson

Reps:	Mrs V Price	Dog Show
	Mr B Wilson	Camcorder Club
	Mr G Foster	Round Table

**MEMBERS WERE REMINDED OF THE NEED TO  
DISCLOSE ANY INTEREST PREDJUDICIAL OR PERSONAL  
IN ACCORDANCE WITH THE CODE OF CONDUCT.**

8. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillors S McDonnell (on holiday), C J Metcalfe, (family commitments), R W Jones, (bad shoulder), C Robbins, (caring for his mother), H Bennett, MBE, (holiday), Mrs L Davison, (Jazz Bands), L Measor, (Football), L Wilkinson, (Archery), A Pennell, (St Johns & Radio Hams), D Coates, (Arts & Crafts).

9. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were adopted.
10. THE SHOW CO-ORDINATOR'S PROGRESS REPORT

The Show Co Ordinator's report was considered under the following headings:-

THE PAVILION

Hospitality

Details of the proposed arrangements for hospitality were given for the Committee's approval. The Chairman asked if everyone was happy with the arrangements suggested. This was confirmed.

The Organiser of the Dog Show requested disabled parking for one of her Judges.

**RECOMMENDED that hospitality be considered further at the meeting of the Show Working Party to be held on 4<sup>th</sup> August 2010.**

Friday 3<sup>rd</sup> September 2010

The Brian Joyce Room has been booked on Friday 3<sup>rd</sup> September 2010 to hold a Mediumship Show from 7.30pm, all tickets are sold via the company who also have the Wellbeing Marquee over the weekend, as concessionary use of the room has not been granted they are aware room hire must be paid for.

The event is also advertised on the website and posters will be sent to advertise the event. These types of event have been held in other Town Council venues and have been very successful with a lot of people attending and this being reflected in bar takings.

**RECOMMENDED that the arrangements made in this regard, be endorsed.**

FOOD VOUCHERS/GUEST HOSPITALITY

All volunteers were asked to provide details to the Co-Ordinator for the number of food vouchers they required for the Show weekend and also the numbers for the judges and guests of Peterlee Town Council for a buffet to be provided. All tickets or passes would be given to all

organizations at the next meeting just before the event. No extra vouchers would be issued over the weekend.

**RECOMMENDED that this information be given to the Co-Ordinator as soon as possible.**

FESTIVAL CIRCUS

Arrangements had been made to record the performance.

**RECOMMENDED that the information given, be noted.**

NEW ROUTE

The Co-Ordinator had designed a leaflet to be distributed around the area of Oakerside Drive to inform local residents of the new Parade Route and also a poster to display in the local shop and public house. Contact would also be made with the Peterlee Star to ask if they will do an editorial on the Show and also mention the new Parade Route.

**RECOMMENDED that the information given, be noted.**

PARADE

The Co-Ordinator had met with Gemma Greenhaff to discuss the cheerleaders taking part in the Parade and also performing a short dance once on the Show Field. There would be approximately 30 girls taking part, in both the Parade and a short display on the field.

In considering this members asked if the Jazz Bands had confirmed their attendance.

**RECOMMENDED that the cheerleaders take part in the Parade and the Co-Ordinator contact Mrs Davison to see if she could confirm that three jazz bands were to take part in the Parade.**

CHLAMYDIA SCREENING UNIT

A request had been made once again for a Chlamydia Screening unit to be at Peterlee Show 2010. Last year proved very successful for them and would like to be part of this year's Show but only on the Saturday.

**RECOMMENDED that approval be given to have this unit on site on the Saturday of the Show.**

BLOOD DONOUR VEHICLE & MENTAL HEALTH TEAM

The Co-ordinator advised that she had received requests to attend from these organizations which could be accommodated.

**RECOMMENDED that these requests be agreed.**

SUN FM

The Co-Ordinator advised she had been asked by Sun FM if the Town Council would be interested in Aer Lingus coming to the Show to advertise their company in return, as a competition prize they would donate 2 x free flights and accommodation to Dublin. Sun FM would sort out the competition from the stage over the Show weekend.

A donation had also been received of one month's family membership at the David Lloyd Health Club in Stockton as a competition prize.

**RECOMMENDED:-**

- (i) the competition with Sun FM and Aer Lingus, be supported;**
- (ii) a letter of thanks be sent to the David Lloyd Heath Club, Stockton for their support.**

FENCING DISPLAY

The Co-Ordinator advised she had received a request for a fencing display on the Sunday of the Show weekend, it was suggested that as long as the times/site could be accommodated this would be a new event and should be supported.

**RECOMMENDED that fencing display be held if it could be suitably accommodated within the programme.**

DISTRIBUTION OF THE BROCHURE

All schools had received copies of the Show brochure for the children to take home to their families, the remainder of the distribution would be sorted this week to various places. Some members of the Committee reported that their children had not brought a copy of the brochure home with them. Unfortunately it was now difficult to check or remedy as the schools had closed for the Summer.

**RECOMMENDED that the information given, be noted.**

11. INDIVIDUAL EVENTS ORGANISER'S VERBAL PROGRESS REPORTS

a) CAMCORDER CLUB

The Representative advised that all arrangements were in hand for the weekend.

**RECOMMENDED that the information given, be noted.**

b) SHOW PROGRAMME

The Programme had now been produced and circulated. Details relating to invoicing etc were to be considered at a Special Meeting of the Show Working Party to be held on 4<sup>th</sup> August with representatives of the Round Table.

**RECOMMENDED that the results of these discussions be awaited.**

c) Dog Show

The Organiser advised that the Judge was checking her appointments and would be confirmed shortly. Rosettes had been ordered and donations were coming in steadily.

**RECOMMENDED that the information given be noted.**

d) Parade

The Parade Marshall was pleased to report she hoped to have a further 28 or so children from a dance troupe/group coming along to take part in the Parade. She was hoping to get sponsorship towards T Shirts.

She also reported that Peter Crawford was currently advertising the Peterlee Show within his Hartlepool Radio Show, from now up until the Show weekend, free if charge.

**RECOMMENDED that the information given be noted, and Mr Crawford be thanked for his support.**

12. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC  
IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

13. SHOW ORGANISER'S REPORT

CATERING UNITS

Following on from last months meeting, the Co-Ordinator contacted Frank Lee's Catering and he had confirmed his attendance at Peterlee Show 2010, and payment had now been received in full. As agreed at the last meeting a refund would now be arranged for Midland Catering.

DOG SHOW

The Co-Ordinator had received confirmation from Evans Halshaw that they would be sponsoring the Companion Dog Show for the amount of £400.00. They have also confirmed that one of the cars they would be using to advertise can be used firstly in the Parade to escort the Mayor to the Show field, if possible a convertible.

Walkers crisps were donating 3 boxes of crisps for children's goody bags which are given as prizes in the Dog Show

**RECOMMENDED that the information given, be noted**

SHOW BROCHURE

**RECOMMENDED that approval be given for the cost of printing this year's brochure of £460.00.**

HORTICULTURAL SHOW

Plants R Ross had confirmed they will also sponsor the Horticultural Show in 2011 the same level as 2010, with vouchers. They would have a stall inside the Horticultural Marquee for advertising and selling plants.

**RECOMMENDED that the information given, be noted.**