

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE SHOW COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE

ON THURSDAY 26th AUGUST 2010

PRESENT: COUN J ALVEY (CHAIR)

Mesdames: L Wood, J I Measor & M Milsom

Messrs: R Kyle, H Bennett M B E, J Hardy,
W M Jeffrey, R Curtis, C Watkins,
G Cowie, C Metcalfe, C Robbins &
D Milsom

Reps: V Price - Dog Show
P Hepple - Round Table
L Measor - Peterlee Town FC
L Wilkinson - Archery
W Wilson - Camcorder Club

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREDJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

Prior to the commencement of the meeting the Leader of the Council gave Members details of a) the suspected arson attack at the Peterlee Social & Cricket Club and b) the operation recently undergone by Cllr. E Mason, Leader of Seaham Town Council.

RECOMMENDED that the Council's well wishes be sent to Cllr. Mason.

14. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillor R.Jones.

15. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were adopted.
16. THE SHOW CO-ORDINATOR'S PROGRESS REPORT

The Show Co Ordinator's report was considered under the following headings:-

A) SAFETY ADVISORY GROUP

A request for further information had been received from Durham County Council, Safety Advisory Group for more documents regarding Peterlee Show, especially outstanding paperwork from the Funfair. Most of the outstanding documentation had now been received and forwarded onto the County Council.

Confirmation of an agreement from Durham County Council had been received regarding use of the grassed area at Helford Road and Oakerside Drive being used as car parks. The Town Council must take responsibility for any re instatement should any damage be caused. The Co ordinator confirmed the event had been agreed by the Community Safety Group.

RECOMMENDED that the information given, be noted.

B) TRAFFIC MANAGEMENT AND ROAD CLOSURE

Letters have been sent to all taxi, bus companies and local businesses to advise of the road closure for the Parade. The Police have been contacted to ensure that the cones were placed on the new roads to be closed.

The Co Ordinator confirmed that the leaflets about the new route had been distributed. The Leader asked if the sign at the Methodist Church could be moved.

RECOMMENDED that the information given, be noted.

C) FOOTBALL TOURNAMENT

Northumbrian Water could not provide the Town Council with any free bottled water, as we are not classed as a charity, and therefore the Co ordinator had purchased the bottles at 15p each. Asda had also donated 200 bottles of water free of charge.

RECOMMENDED that the information given, be noted

D) FUN FAIR

Nobles Fun Fair had kindly donated 80 free rides to be given away over the bank holiday weekend on Sun FM in a competition on air. They would be given away as 8 family tickets, 4 on the Saturday and 4 on the Sunday, to be used anytime over the Show weekend.

RECOMMENDED that the information given, be noted

E) SUN FM

A meeting had been held with Leanne Coatman from Sun FM to finalize arrangements for advertising of the Show and the event was now on their website.

RECOMMENDED that the information given, be noted

F) COMPANION DOG SHOW

The schedules and entry forms for the Dog Show have now been completed. They have been distributed to the Information Centre, Shotton Hall, The Pavilion and also the Organiser was distributing some herself at local Shows etc.

The Co Ordinator had received a list of items needed for prizes from the Organiser. As only 4 donations had been received, the remainder would be at a cost to the Town Council.

RECOMMENDED that the information given, be noted

G) PARADE

The Co Ordinator advised she now had the names of the three jazz bands attending the Parade. A meeting had also been held with Councillor Janice Measor, the Parade Marshall, to discuss and

confirm the order of the Parade. There were approximately 200 individuals taking part this year.

RECOMMENDED that the information given, be noted

H) HORTICULTURAL SHOW

All prize money was ready in envelopes and medals required for the Horticultural Show had been received. The Chairman reported he had been informed that Mrs Foreman, a long time supporter of the Horticultural Show, was now residing in Cumbria. It was agreed that a thank you letter be forwarded to Mrs Foreman for her past support.

RECOMMENDED that the information given, be noted, and the thankyou letter be sent as agreed to Mrs Foreman.

I) FIRE BRIGADE

The Co Ordinator reported she had met with Dave Yews from the Fire Brigade with regard to their involvement in the Show. He had confirmed that they would be bringing a video wall and also a gadget for people to experience having a seat belt on and breaking suddenly at only 6 miles per hour. It was more a safety type display this year rather than a demonstration.

RECOMMENDED that the information given, be noted

J) HARTLEPOOL MAIL

The Hartlepool Mail had confirmed they would be attending as usual. Elaine from the Mail had forwarded the Co ordinator's request to their Editorial Department to ask for coverage for the Show in the paper before and after the Show.

RECOMMENDED that the information given, be noted

K) MAIN STAGE, LIGHTING & PA

The Co Ordinator reported she had organized a meeting with Dave Arkley from New York Productions to finalise the requirements for the Bands on the Main Stage and all lighting and electrics. Mr Arkley had already been notified of the need for the lighting to be installed first in the Horticultural Marquee and had asked Organisers if there were any further special requirements needed.

RECOMMENDED that the information given, be noted.

L) FIREWORKS

The Co Ordinator reported she had spoken with Adam Hilary from Reaction Fireworks to finalize arrangements of the display of the fireworks, including the music, on Saturday 4th September 2010 and to check all health & safety aspects with regard to the old Pavilion's demolition work which were still ongoing.

RECOMMENDED that the information given, be noted.

M) ARENA & MAIN STAGE ACTS

All car park passes had been sent to the artists along with directions to the site. A list of payments had been given to the Accounts Section so the bands could be paid after their performances, as agreed.

RECOMMENDED that the information given, be noted.

N) ADVERTISING

The Co Ordinator requested Member's approval that the flower bed on the A19 be used to advertise Peterlee Show on a yearly basis from 2011.

RECOMMENDED that this matter be agreed and it be given to the Parks Supervisor to design the bed.

O) IT'S A KNOCKOUT

All teams had been sent instructions for the competition and also asked if they would like to take part in the Parade.

RECOMMENDED that the information given, be noted.

17. INDIVIDUAL EVENTS ORGANISER'S VERBAL PROGRESS REPORTS

a) CAMCORDER CLUB

The Organiser reported there would be at least two club members in attendance over the weekend.

RECOMMENDED that the information given, be noted.

b) ROUND TABLE

The representative reported everything was in order.

RECOMMENDED that the information given, be noted.

c) Dog Show

The Organiser reported everything was organised, including judges etc.

RECOMMENDED that the information given, be noted.

d) Parade

The Parade Marshall reported everything was in order. It was agreed that the jazz bands would bring up at the rear of the Parade.

RECOMMENDED that the information given, be noted.

e) Archery

It was agreed Parks Staff would pick up the equipment at 8.30am and the Organiser advised 2 further pieces of horas fencing were needed.

RECOMMENDED that the information given, be noted.

f) Football Tournament

The Organiser reported everything was in hand, a Fun Day would be held for those participating on Wednesday next week.

RECOMMENDED that the information given, be noted.

g) St Johns Ambulance

The representative gave details on provision which included two cycle responders which would be used in the Fun Run.

RECOMMENDED that the information given, be noted.

18. EXCLUSION OF THE PRESS AND PUBLIC

IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

19. SHOW ORGANISER'S REPORT

i) SHOW BROCHURE

Following on from the meeting on Wednesday 4th August with East Durham Round Table it was decided that the cost of the printing, which was £460.00, would be paid for by the Round Table and the monies from the advertising, which was £1,200.00 would be donated to the Round Table charities. A meeting will be organized to discuss the Show brochure for future years and agree the process, after this year's Show, with the Show Working Party and a representative of the Round Table.

RECOMMENDED that the information given be noted, and the action taken be endorsed.

ii) FUN RUN

Medals had now been ordered for this year's Fun Run, which would include in the engraving 'sponsored by Hays Travel 2010' at a cost of £2.00 each. Also the Sports Development Officer was looking after this year's Fun Run, promoting it from now and on the Saturday to encourage more people to take part.

RECOMMENDED that the information given, be noted, and the action taken endorsed.

iii) CATERING UNIT

The Co Ordinator had received a tender of £200.00 for a strawberry and cream food unit at this year's Show; as the other person interested in providing this type of food withdrew earlier in the year. The Co Ordinator recommended this tender be accepted.

RECOMMENDED that the offer from Just Strawberries of Suffolk be accepted in the sum of £200.00.

iv) DONATION

The Organiser reported a donation had been received from the Town Clerk, Mr John Arthur for £25.00 for the heaviest onion in the Horticultural Show.

RECOMMENDED that the information given, be noted.

v) PET CAGES

The Organiser reported the Town Council had 20 pet cages used some years ago at the Show stored in the Depot, and asked if it would be possible to sell them, to help towards the cost of prizes. It would also free up valuable storage space at the Depot.

RECOMMENDED that this request be referred to the next Council meeting for consideration.

20. ATTENDANCE OF THE ARMY

It was agreed that the Army could attend with the Recruitment van and ride, but not the Paintball Rigg as this had already been provided by a trade stand. It was also asked if the Army would like to march in the Parade.

RECOMMENDED that the Army attend with their Recruitment van and ride.

21. LEADER'S REMARKS

The Leader of the Council asked if:

- (i) Information on the Skatepark in Woodhouse Park and the Peterlee in Bloom Competition could be included in the Town Council Display Stand.
- (ii) A press release on the Show be issued.

RECOMMENDED that this course of action be followed.

22. CHAIRMAN'S REMARKS

The Chairman wished everyone "Good Luck" for the Show and an enjoyable weekend.