

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE SHOW COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,  
PETERLEE

ON THURSDAY 30<sup>th</sup> SEPTEMBER 2010

PRESENT: COUN J ALVEY (CHAIR)

Mesdames: S McDonnell, L Wood

Messrs: R Kyle, H Bennett M B E, J Hardy,  
W M Jeffrey, C Watkins, R Huitson,  
C Metcalfe & D Milsom

Reps: V Price - Dog Show  
O Smith - Peterlee Radio Club  
A Pennell – St Johns Ambulance  
D Coates – Arts & Crafts

**MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREDJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.**

23. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted on behalf of Councillor R.Jones.

24. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were adopted.

25. CHAIRMAN'S REMARKS

The Chair had a lot to say and had received much feedback over the weekend. He thought that the weekend had been very successful. He thanked the staff and said it had been a pleasure working with the Show Co-ordinator. The weather had been good. He accepted it had been difficult to be both Chair and Organiser of the Horticultural Show. He had much to consider at the working party.

**RECOMMENDED that the information given, be noted.**

26. LEADER'S REMARKS

The Leader felt it had been a very successful weekend because of the change in layout. He had also received feedback which could be considered in detail at the working party. He thanked everyone involved who helped to make the event such a success.

**RECOMMENDED that the information given, be noted.**

27. THE SHOW CO-ORDINATOR'S PROGRESS REPORT

The Show Co Ordinator's report was considered, a copy of which had been circulated to each Member.

It's A Knockout

**RECOMMENDED that a price be obtained for Its A Knockout Competition be held over both days of the Show next year and this be considered at the Show working Party.**

The Co Ordinator reported there was an empty marquee that could be used on the Saturday night for perhaps stand up comedy acts.

**RECOMMENDED that this suggestion be considered further at the Working Party.**

Children's Entertainment

It was asked that contact be made with Natural England for their support with next years event.

**RECOMMENDED that this course of action be followed.**

Community Life Marquee

Reservations for the community life marquee needed to be enlisted as soon as possible to get a firm commitment from the various partners etc.

**RECOMMENDED that this course of action be followed.**

Sun FM

**RECOMMENDED that further prices be obtained for radio support/advertising/mc stage promotion**

Toilets

It was suggested that investigations be made into groundworks that could improve toilet provision at events for the future with perhaps a link to the drainage and electrics at Helford Road.

**RECOMMENDED that advice be sought on this suggestion.**

28. INDIVIDUAL EVENTS ORGANISER'S VERBAL PROGRESS REPORTS

a) ROUND TABLE

The representatives were unable to attend but asked for feedback on the guide, on the layout and distribution. Feedback was very positive feeling that the layout was improved and although children may have not got the programme home, the idea to get in into the schools before the end of term was a good one.

It was suggested the Co-Ordinator contact all the schools to find out if brochure had been given to school children before their holidays to bring home.

**RECOMMENDED that the information given, be noted and this course of action be followed.**

b) Dog Show

The Organiser reported that the Tent was busy, the new layout worked well and improved the show and the dog show was very well supported.

**RECOMMENDED that the information given, be noted.**

c) Parade

It was generally accepted that the arrangements for the Parade arriving at the Show field had not gone smoothly and there was considerable discussion on the issues.

**RECOMMENDED that this be considered in more detail at the Working Party.**

d) St Johns Ambulance

Overall the weekend went well with little incident with 20 people requiring attention over the weekend.

**RECOMMENDED that the information given, be noted.**

e) Arts & Crafts

The event had been a success although numbers had dropped slightly.

**RECOMMENDED that the information given, be noted.**

f) Radio Hams

The Organiser explained that the sound from the fairground had limited what they could do on the radio and show the public.

**RECOMMENDED this matter be considered when planning the layout for next year.**

g) Horticulture

The Organiser reported 90% of the entries for the children's section were from Hartlepool. The schedule needed attention. There had been more onions, leeks in the Show and the gladiolis were exceptional. The schedule needed to be re-drafted for next years' event.

**RECOMMENDED that the information given, be noted.**

29. COMPLAINTS RECEIVED

It was accepted that a more complete public relations exercise should have been completed before the event and residents should have been consulted. It was suggested that a letter be sent to residents of Helford Road and Wansbeck place asking for feedback and comments for consideration for next years show.

**RECOMMENDED that the letter from Mrs Richardson be accepted and she be advised of the action the Show Committee intended to take.**

**FURTHER RECOMMENDED that Letters to be sent to all local residents around the Show field asking for their comments on the show weekend.**

30. DATE OF THE SHOW 2011

**RECOMMENDED that the date of the Show for 2011 be set as 3<sup>rd</sup> & 4<sup>th</sup> September 2010.**

31. TO APPOINT A CHAIRMAN FOR 2011

**RECOMMENDED that Councillor W M Jeffrey be appointed as Chairman of the Show Committee for the ensuing year.**

32. TO APPOINT A VICE CHAIRMAN FOR 2011

**RECOMMENDED that Councillor R Kyle be appointed as Vice Chairman of the Show for the ensuing year.**

33. TO APPOINT A PARADE MARSHALL FOR 2011

**RECOMMENDED that Councillor J I Measor be appointed to the position of Parade Marshall for 2011.**

34. TO APPOINT A DEPUTY PARADE MARSHALL

**RECOMMENDED that Councillor D Milsom be appointed to the position of Deputy Parade Marshall for 2011.**

35. DATE OF THE NEXT MEETING

**RECOMMENDED that the next meeting be held on Thursday 24<sup>th</sup> February 2011.**

36. EXCLUSION OF THE PRESS AND PUBLIC

IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985.

37. CATERING UNIT

Consideration was given to the report of the Show Co-Ordinator in this regard. It was accepted there was a need to have a policy and a timescale for cancellations for the catering units and agreed that this should be drafted and changed.

**RECOMMENDED that £150.00 be paid to Stove Puppets as a gesture of goodwill.**

In closing the Chairman once again thanked everyone for their support with the Show and it was agreed that this had been one of the best show for some time.