

PETERLEE TOWN COUNCIL

MINUTES OF A MEETING OF THE PETERLEE SHOW
COMMITTEE

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL,
PETERLEE

ON THURSDAY 25ST AUGUST 2011

PRESENT: COUN W M JEFFREY (CHAIR)

Mesdames: L Wood, M Milsom & J I Measor

Messrs: D Milsom, H Bennett MBE, C Austin,
C J Metcalfe, J Hardy, C Robbins,
C Watkins & D Langan

Reps: Mrs V Price, (Dog Show)
Mr S Walton (Round Table)
Mr O Wilson (Radio Club)

**MEMBERS WERE REMINDED OF THE NEED TO
DISCLOSE ANY INTEREST PREDJUDICIAL OR
PERSONAL IN ACCORDANCE WITH THE CODE OF
CONDUCT.**

15. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Mr Les Wilkinson, D Coates, A Pennell, Councillor J Black and Councillor J Alvey.

16. THE MINUTES OF THE LAST MEETING, a copy of which had been circulated to each Member, were adopted.

17. THE SHOW CO-ORDINATOR'S PROGRESS REPORT

A copy of the Co-Ordinator's Report had been circulated to Members, giving up to date progress on the following events:-

PROGRESS

Members were advised that progress for the show was as follows:

Safety Advisory Group – the outstanding documents had now been sent to Safety Advisory Group, awaiting confirmation of approval, including road closure and car park areas. Reference was made to issues with the SAG that had been discussed by CDALC and it was suggested that contact be made with Steve Ragg on this matter.

- i) **Pavilion** - All the staff at the Pavilion had been fully briefed. All plastic bottles had been ordered and delivered ready and would be the only bottles on sale in both upstairs bars and the downstairs café area. Plastic glasses were also available for draught drinks.
- ii) **It's a Knockout** – 10 teams have confirmed they will be taking part in the competition and maybe 2 more interested.
- iv) **Food Vouchers** – vouchers were given out at the meeting to all volunteers ready for Show weekend. There would be a different coloured voucher for use of the café area for complimentary tea and coffee.
- v) **Sun FM/the Xtra Factor** Details were given on the number of entries received for this event and of the auditions that had been held resulting in the ten finalists being chosen by the panel of Judges. The Judges had all been very impressed with the calibre of entrants and talent shown by them all. The Mayor thanked his Deputy for standing in for him whilst he was on holiday.
- vi) **Traffic Management** – A meeting had been held with Amber Traffic Management to discuss final arrangements for the position of signs and the parade route.
- vii) **Football Tournament** – the football tournament was to start at 1.00pm and there are two age groups, under 8's and under 10's, organised by Sharon Pounder, Sean Gouch and John Harding.
- viii) **FunFair** – Nobles Fun Fair had donated 80 free rides to be given away on air over the bank holiday weekend on Sun FM in a competition to be used at Peterlee Show.
- ix) **Parade-** confirmation of the 3 jazz bands taking part had been received from Mrs Lillian Davidson, they are, Peterlee Zodiacs, Horden Legionaires and Birtley Grenardies. A meeting was held on 17th August with all involved with the organisation of the parade to discuss arrangements at the start and finish of the parade to ensure it all runs smoothly. A plan had been made for the arena area and a location of where all groups would assemble once back to the

Show Field. There were approx 200 taking part in the parade. It was confirmed that no judging would take place with all Groups with youngsters receiving a medal and a lolli pop for taking part and the Mayor and his Deputy were requested to assist in awarding the medals and lolli pops.

- x) Dog Show- all prizes for the dog show had been collected ready. Schedules were available from all Town Councils buildings and The Organiser had also distributed some herself.
- xi) Horticultural Show- all envelopes were now ready with prize money and vouchers for the weekend.
- xii) The Organiser advised she had been approached by a photographer for a stall and she asked if she could have the Committee's approval to approach this lady to see if she would be willing to photograph the event on the Town Council's behalf, in return for a stall. It was also suggested that maybe she could take photographs in the dog show, for sale.

xiii) Items for the Working Party to consider

The Organiser suggested that types and allocation of stalls in the Community Life, Voluntary Organisations and Arts and Crafts Marquees and the food tenders needed to be considered further to make sure there was no cross over and areas/types of product/organisation were clearly defined.

RECOMMENDED that the information given in the progress report, be noted and approval be given for the Organiser to ask the photographer if she would be willing to carry out some work on behalf of the Town Council. FURTHER RECOMMENDED that the Working Party consider the types and allocation of stalls in the Community Life, Voluntary Organisations and Arts and Crafts Marquees and the food tenders needed to be considered further to make sure there was no cross over and areas/types of product/organisation were clearly defined.

18. INDIVIDUAL EVENTS ORGANISER'S VERBAL PROGRESS REPORTS

a) Round Table – Show Programme

The Representative advised that the guides had been distributed. They were just in the process of sorting out the glow in the dark novelties for sale; the Co-Ordinator confirmed she had refused a request from a person wishing to come on site to sell this type of novelty.

The Representative reported that the Peterlee Show was on facebook, the lack of fireworks had been mentioned but all comments were very positive.

During discussions Members reported that an ice cream van had parked up next to the play area outside of the show field last year. The Co Ordinator had been unaware of this and assured she would make sure this was patrolled.

RECOMMENDED that the information given, be noted.

b) Parade

The Parade Marshall advised that there were no problems with the Parade to date. It was confirmed that there would be a mixture of countries as the theme for the Parade.

RECOMMENDED that the information given, be noted.

c) Radio Club

The Representative advised that there were no problems to report and asked if the wooden floor had been arranged for them and this was confirmed.

RECOMMENDED that the information given, be noted.

d) Arts & Crafts

The Organiser was on holiday. It was asked that for future meetings if she could not attend another member of staff attend in her lieu.

RECOMMENDED that action be taken as suggested.

e) Dog Show

The Organiser advised that the rosettes were ready along with everything else for the event. She asked if it would be possible for a Town Council tie to be given as a prize to the Judge, and this was agreed.

RECOMMENDED that the information given and a tie be given as a prize to the Judge of the Dog Show.