

THE MINUTES OF THE COUNCIL MEETING HELD ON 16TH MARCH 2009

PETERLEE TOWN COUNCIL

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HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 16TH MARCH 2009

PRESENT: COUN T JONES (CHAIR)

Mesdames: S McDonnell, L Wood, J I Measor, M A Cartwright, M Milsom & J Black

Messrs: R Kyle, H Bennett MBE, J Hardy, W M Jeffrey, R Curtis, G Cowie, C J Metcalfe, C Robbins, R Huitson, D Milsom & C Austin

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

PRIOR TO THE MEETING, A 15 MINUTE “OPEN SESSION” WAS HELD TO ALLOW MEMBERS OF THE PUBLIC AN OPPORTUNITY TO PUT QUESTIONS TO THE COUNCIL. THERE WERE NO MEMBERS OF THE PUBLIC PRESENT.

221. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors E W Hall, R Jones & J Alvey.

222. THE MINUTES OF THE LAST MEETING a copy of which had been circulated to each Member, were agreed.

223. POLICE -UPDATE

The Chairman welcomed PC Ian Gooding to the meeting who gave his report on progress with items from the previous meeting. The Leader thanked the Officer for such a positive report appreciating the efforts and action being taken on all of the matters given. The Leader assured that the co-operation would be reciprocated and he hoped that this good work would continue.

RESOLVED that the information given be noted.

224. THE REPORT OF THE HEALTH & SAFETY COMMITTEE OF THE 23RD FEBRUARY 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

Minute Number 19 – Accident Reporting **RESOLVED that the minute be amended to read “all risk assessments and method statements should be read and signed by all employees”.**

225. THE REPORT OF THE SHOW MEETING OF THE 26TH FEBRUARY 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

RESOLVED that the Show Co-Ordinator keep the Show Chairman informed of progress with arrangements for the event and also on what tenders and quotations are being sought.

226. THE REPORT OF THE TWINNING SUB COMMITTEE MEETING OF THE 26TH FEBRUARY 2009 a copy of which had been circulated to each Member, was agreed.

The Leader encouraged Members to get involved with the visit as hosts were still needed.

227. THE REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF THE 2ND MARCH 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

(i) Minute Number 265 – Coastal Forum **RESOLVED** that should the Clerk not be able to obtain the necessary information relating to discussions on the car park a meeting be arranged with representatives of the County Council and the Leader, Councillors Robbins and Curtis and the Clerk on this matter.

(ii) Minute Number 268 – CDALC – AAPs – Review of CDALC Structure and Constitution

RESOLVED the Clerk, Leader and Councillor Austin attend the meeting to be held on 4th April 2009, at County Hall, Durham.

(iii) Minute Number 270 – Note of the Peterlee Regeneration Panel Meeting **RESOLVED** that the support of the County Councillors be enlisted with this matter to maintain progress with the Peterlee Masterplan.

(iv) Minute Number 277 – Shotton Hall Banqueting Suites – Extension to Catering Contract **RESOLVED** consideration on the catering for the building be given at the next meeting of the Helford Road Working Party Meeting.

228. THE REPORT OF THE PLANNING COMMITTEE OF THE 2ND MARCH 2009 a copy of which had been circulated to each Member, was agreed.

229. THE REPORT OF THE ESTABLISHMENT COMMITTEE OF THE 2ND MARCH 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

(i) Minute Number 76 – Sports Development Officer Post **RESOLVED** that the report be accepted with the changes recommended by Sport England.

(ii) Minute Number 77 – Helford Road Sports & Community Building – Update – Staffing

RESOLVED that this report be deferred pending further information.

230. THE REPORT OF THE SPECIAL FINANCE & GENERAL PURPOSES COMMITTEE OF THE 3RD MARCH 2009 a copy of which had been circulated to each Member, was agreed.

231. THE REPORT OF THE CLERK'S ADVISORY COMMITTEE OF THE 9TH MARCH 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

Minute Number 71 – Power of Well Being Training **RESOLVED that training be held on Wednesday 22nd April at 7.00pm with all Members being encouraged to attend. To qualify to use the power at least 80% of Members plus the Clerk need to be fully trained.**

232. THE REPORT OF THE PARKS & CEMETERY COMMITTEE OF THE 9TH MARCH 2009 a copy of which had been circulated to each Member, was agreed.

Matters Arising

(i) Minute No 112- Asda **RESOLVED that a letter be sent to the Town Centre Manager asking what actions he was taking with the environmental problems in the Town Centre.**

(ii) Minute No 115 – Sports Letting Fees & Charges 2009/09 **RESOLVED that a further report be submitted to the next meeting.**

233. STOCKTAKE SUMMARY SHEET, SHOTTON HALL BANQUETING SUITES & PETERLEE FOOTBALL CLUB – PERIOD UP TO 2ND MARCH 2009

Consideration was given to the Stocktaker's Reports for the period up to 2nd March 2009. Details on the wastage were given and it was

asked that these reports be type written in future. It was reported a full financial report on the Football Club, was being prepared.

RESOLVED that the reports provided by the Stocktaker, be received and future wastage be better presented. FURTHER RESOLVED that a full financial report on Eden Lane Football Club's finances be provided.

234. PLANNING APPLICATIONS

Details of a planning applications received as follows:-

Proposed: Signs
At: East Durham College, Willerby Grove, Peterlee
For: East Durham College

RESOLVED that no objections be made to the application submitted.

235. DATES OF COUNCIL MEETINGS IN APRIL 2009

RESOLVED that approval be given to hold the Clerk's Advisory and Parks & Cemetery Meetings on Tuesday 14th April 2009 due to the Easter Bank Holiday.

236. ANNUAL GOVERNANCE REPORT – EMPLOYEES CODE OF CONDUCT

Members were circulated with a copy of a report prepared by the Town Clerk in relation to a Code of Conduct for Employees. In considering the report it was commented that this the standards in this Code would also be those expected of members of the public and Council Members in their dealings with staff.

RESOLVED that the Employees Code of Conduct be adopted.

237. PETERLEE COMMUNITY HOSPITAL

Members were circulated with information on this matter, and also a recent press article “£7m hospital takeover hope”.

RESOLVED that Councillor David Taylor Gooby be requested to keep the Town Council advised on progress with this matter.

238. NATIONAL ASSOCIATION OF COUNCILLORS –
REGENERATION & RENEWAL, 17TH – 19TH APRIL 2009,
SCARBOROUGH

Members were advised of receipt of an invitation to attend this Conference.

RESOLVED that the invitation be accepted and two Members be allocated from the Conference Rota to attend. Members were asked to confirm their attendance or otherwise as soon as possible to allow time for arrangements to be made.

239. PETERLEE PASSFIELD & DISTRICT COMMUNITY
ASSOCIATION

The Town Clerk reported receipt of a letter from this Association putting forward the following names for the Pavilion Management Committee:-

- Mrs Dawn Miller
- Mr Robert Scarth
- Mrs Elsie Wilkinson
- Mrs Vera Murphy
- Mrs Pauline Collins

- Mr E Watson

Clarification on two operational matters were sought by the Association which would be considered at a future meeting of the Working Party.

RESOLVED that the names put forward to be involved in the Management Committee be accepted, and the Town Clerk advise further on the items given in the correspondence.

240. LEADER'S REPORT

The Leader gave his report covering the following items:-

- Sportsman's Dinner to raise funds for Peterlee Newtown – Members were asked to support this event and the Peter Crawford was to appear at the Football Club;
- His disappointment at the press article that had appeared relating to Helford Road Sports and Social Club;
- His concerns at the possible affect of the credit crunch on the Council's bars;
- The imminent Unitary Authority
- Joint Meetings with Seaham Town Council on issues the Leader suggested that for future meetings the following members also be involved:- Councillor W M Jeffrey; R Huitson; H Bennett MBE and J I Measor.

RESOLVED that the information given, be noted.

241. RESOLUTION TO EXCLUDE THE PRESS & PUBLIC

IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEMS TO BE DISCUSSED, THE COMMITTEE PASSED THE FORMAL RESOLUTION TO EXCLUDE THE PRESS & PUBLIC FROM THE MEETING, PURSUANT TO THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT, 1961 & THE LOCAL GOVERNMENT (ACCESS TO INFORMATION)

ACT 1985

242. HELDFORD ROAD NEW BUILD & PETERLEE CRICKET CLUB

The Town Clerk gave details on progress with these discussions and legal representation.

RESOLVED that advice be sought on the issue at a cost of £1,000 plus vat.