

PETERLEE TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN COUNCIL

HELD IN THE COUNCIL CHAMBER, SHOTTON HALL, PETERLEE

ON MONDAY 18TH MARCH 2013

PRESENT: COUN R KYLE (CHAIR)

Mesdames: L Wood & J Black

Messrs: T A Jones, J Alvey, H Bennett MBE, W M Jeffrey, R Curtis, C Watkins, D Langan, G Cowie, C Robbins, R Huitson, C Austin, L Cook & E W Hall

MEMBERS WERE REMINDED OF THE NEED TO DISCLOSE ANY INTEREST PREJUDICIAL OR PERSONAL IN ACCORDANCE WITH THE CODE OF CONDUCT.

PRIOR TO THE MEETING, A 15 MINUTE “OPEN SESSION” WAS HELD TO ALLOW MEMBERS OF THE PUBLIC AN OPPORTUNITY TO PUT QUESTIONS TO THE COUNCIL. THERE WERE NO MEMBERS OF THE PUBLIC IN ATTENDANCE AT THE MEETING.

162. APOLOGIES FOR ABSENCE

Apologies for absence had been submitted and accepted on behalf of Councillors J Hardy, R W Jones, (ill) and Councillor C J Metcalfe.

163. POLICE -UPDATE

The Mayor welcomed the Sgt Ian Dickinson to the meeting. A full update was given on the total 658 incidents in the Town since the previous meeting and these statistics were broken down into anti social behavior, (personal, nuisance and environmental); drug

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offences, violence against the person, burglary, criminal damage, theft of and from as well as damage to vehicles. An update as of March 2013 on the previous year was also given with crime in Peterlee Town Sector reducing by 7% in a year to date comparison. Anti social behavior had reduced by 6%. Good news stories were given from the various social networks.

Sgt Dickinson was asked for information relating to the review of a premises license for the Red Lion which had just been received for comment.

Progress with the Traffic Order for Passfield Way was also given at the meeting.

Sgt Dickinson advised that this would be his last Town Council meeting as he was moving to the Seaham Division for a posting until his retirement in 18 months. He thanked the Town Council for their help and efforts during his time in Peterlee.

RESOLVED the Town Council's thanks and appreciation be recorded for the excellent work, commitment and support Sgt Dickinson had given to the Town Council during his years working in Peterlee, which were extremely appreciated. The Town Council wished him well with his secondment at Seaham and his retirement.

FURTHER RESOLVED the Town Council support the recommendation that the premises license for the Red Lion be suspended for a period of 3 months.

164. THE MINUTES OF THE COUNCIL MEETING OF THE 18TH FEBRUARY 2013 a copy of which had been circulated to each Member, were agreed.

165. THE MINUTES OF THE EXTRA ORDINARY MEETING OF THE COUNCIL OF THE 18TH FEBRUARY 2013 a copy of which had been circulated to each Member, were agreed.

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166. THE MINUTES OF THE MAYOR'S COMMITTEE OF THE 18TH FEBRUARY 2013 a copy of which had been circulated to each Member, were agreed.
167. THE MINUTES OF THE MEETING HELD WITH VARIOUS AGENCIES TO DISCUSS THE ISSUES AT WOODHOUSE PARK OF THE 22ND FEBRUARY 2013 a copy of which had been circulated to each Member, were agreed.
168. THE MINUTES OF THE SHOTTON HALL SUB COMMITTEE OF THE 25TH FEBRUARY 2013 a copy of which had been circulated to each Member, were agreed.
169. THE MINUTES OF THE JOINT HEALTH & SAFETY CONSULTATIVE COMMITTEE OF THE 25TH FEBRUARY 2013 a copy of which had been circulated to each Member, were agreed.
Matters Arising
(i) Minute Number 16 – Issue of Personal Protective Equipment
RESOLVED it be noted that a record of all PPE that was issued to staff was kept on file.

(ii) Minute Number 19 (c) – Access Arrangements, The Pavilion
RESOLVED it be noted that the planter had now been put in place to prevent vehicles mis using the car park.
170. THE REPORT OF THE SHOW MEETING OF THE 28TH FEBRUARY 2013 a copy of which had been circulated to each Member, were agreed.
171. THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF THE 4TH MARCH 2013 a copy of which had been circulated to each Member, were agreed.
Matters Arising
(i) Minute Number 138 – Town Council Event Plan
Details of the recent Mothering Sunday Event held at Shotton Hall

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were given. The Deputy Town Clerk stressed that the Event Plan would be a working document and would be reviewed regularly and information fed back into it such as lessons learned logs etc.

RESOLVED this information be accepted.

(ii) Minute Number 141 - Civic Taxi & IT Contract

RESOLVED the reasons given for this item being withdrawn be accepted.

172. THE MINUTES OF THE PLANNING COMMITTEE OF THE 4TH MARCH 2013 a copy of which had been circulated to each Member, were agreed.

Matters Arising

Minute Number 44 – Edder Acres Wind Turbine

A Local Member expressed his concern at the affect the proposal would have on micro light aircrafts using Shotton Airfield.

RESOLVED this be included in the Town Council's objection to the proposed development.

173. THE MINUTES OF THE ESTABLISHMENT COMMITTEE OF THE 4TH MARCH 2013 a copy of which had been circulated to each Member, were agreed.

Matters Arising

Minute Number 66 – Occupational Health Support

RESOLVED further details on the terms of this contract be obtained and reported to Members.

174. THE MINUTES OF THE PAVILION MANAGEMENT BOARD OF THE 5TH MARCH 2013 a copy of which had been circulated to each Member, were agreed.

Matters Arising

(i) Minute Number 86 (d) Peterlee Cricket Club

Following considerable discussion and consideration it was **RESOLVED all catering would be carried out by the Town Council at all of its sports facilities, this being a common policy throughout its buildings, from immediate effect.**

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(ii) Minute Number 88 (a) – Football Oakerside FC
Members were disappointed at the remarks made at the meeting.

RESOLVED the information given be noted.

(iii) Procedure for Cleaning up Litter
The Deputy Town Clerk outlined the common sense approach that was used to making sure the surrounding areas around the Pavilion were kept clean and tidy.

RESOLVED that the procedure outlined for cleaning and clearing litter from around the building, be accepted.

175. THE MINUTES OF THE PARKS & CEMETERY COMMITTEE OF THE 11TH MARCH 2013 a copy of which had been circulated to each Member, were agreed, subject to Councillor J Black as being shown in attendance.

Matters Arising

(i) Minute Number 57 – Global Sport, Work at Eden Lane
Members had been circulated with the proposal prepared by Global Sports to regenerate Eden Lane Sports Facility with the Town Council. It was stressed that the current arrangement was for a trial period only until the end of June 2013, when it would be reviewed.

RESOLVED that a further progress report be considered in June 2013.

(ii) Minute Number 59 – Eden Lane Pony Fields
RESOLVED that this recommendation be amended to include Northumbrian Water.

(iii) Minute Number 60 – Peterlee Leisure Gardeners Association
RESOLVED this recommendation be amended to include the Officials and Committee be invited.

176. THE MINUTES OF THE SPECIAL COUNCIL MEETING OF THE 11TH MARCH 2013 a copy of which had been circulated to each Member, were considered. It was felt that this did not give a true

reflection of the reason why the meeting was abandoned. Following considerable discussion it was **RESOLVED** that **Councillor C Austin supply the Deputy Town Clerk with the names of persons/organisations that may assist in the production of a grievance policy that would be fit for purpose. Contact be made and this matter be progressed immediately.**

177. PLANNING APPLICATIONS

- (i) Land at Lowhills, Peterlee
- (ii) Police Station, St Aidans Way – Community Mural to front entrance
- (iii) Lloyds TSB, 31 Yoden Way, Signage
- (iv) Mr D Gibson, 10 Dilston Close, Family Room Extension

RESOLVED that no observations be made on the planning application details that had been received other than making it clear that the proposed development on land next to Lowhills Road was not within the Peterlee Parish but that of Easington Village.

178. MEETING DATES APRIL & MAY 2013

RESOLVED the following schedule of meetings be approved:-

- **Finance & General Purposes, Planning & Establishment Committee - Monday 15th April 2013**
- **The Pavilion Management Board - Tuesday 16th April 2013**
- **Parks & Cemetery Committee - 22nd April 2013**
- **Council Meeting - 29th April 2013**
- **Annual Electors Meeting and Town Council AGM Monday 13th May 2013.**

179. LEADER'S REPORT

The Leader of the Town Council gave a brief verbal report on items of interest for Members.

RESOLVED the information given be noted.

180. POLICIES OF THE TOWN COUNCIL

Consideration was five to the updated policy document. The following points/amendments were made:-

- The Late Frank Turnbull Award – the trophies be returned to the Union
- Length of Service Awards – it be noted that Councillor H Bennett MBE had served 50 years as a Councillor on Peterlee Town Council in April 2013;
- Financial Contribution towards glasses – that these be kept to one application per person but a further payment be made should an individual's prescription change;
- Appointment of Seasonal/Temporary Staff – to clarify the contract term for temporary/seasonal contracts, and it be noted that job descriptions and contracts were still to be issued to all staff.

RESOLVED the policy document be altered and accepted.